



City of Kingsburg

Community Services Department

1401 Draper Street, Kingsburg, CA 93631

Chairperson
Melissa Bethel

Vice Chairperson
Edward Moreno

Commissioners
Seth Brown
Catherine Hambleton
Sarah Chambless
Joy Bratton

Student Commissioner
Austin Bratton

Secretary
Mary Colby

COMMUNITY SERVICES COMMISSION **REGULAR MEETING**

MAY 22, 2017

6:30PM

AGENDA

1. **Call to Order**
2. **Public Comments** - On any matter which does not appear on the agenda over which the Community Services Commission has jurisdiction. Comments on unscheduled items are limited to five minutes.
3. **Approve Minutes** – Discuss and approve minutes from the Community Services Commission meeting held March 27, 2017 as mailed or corrected. Minutes prepared by Planning Secretary Mary Colby.
4. **Discussion and possible decision regarding the purchase of recreation equipment for Downtown and/or Memorial Park utilizing the existing funding allocation from the 2016/2017 budget.** Staff report prepared by Christina Windover, Director of Administrative Services.
 - A. Commission discussion
 - B. Possible recommendation to City Council
5. **Unscheduled Matters for Commission Members** - (For discussion only. Action may not be taken. Items must appear on the agenda as a specific item to be acted upon.)
6. **Adjourn**

COMMUNITY SERVICES COMMISSION
REGULAR MEETING
MARCH 27, 2017

Call to Order – At 6:32 the Community Services Commission meeting was called to order.

Commissioners present – Hambleton, Chambless, Moreno, Bratton, Student Commissioner Bratton, Brown and Bethel.

Commissioners Absent – None, One vacant seat

Introduction of Adam Castaneda as the Community Services Director. Adam gave a short introduction to his experience with the City of Kingsburg

Public Comments – No citizens present who wished to comment at this time.

Approve Minutes – Commissioner Moreno made a motion, seconded by Commissioner Chambless to approve minutes from the Community Services Commission meeting held February 27, 2017 as mailed.

Discussion regarding purchase of miscellaneous equipment for the City Parks with remainder of City Council budget allowance. Cost estimates provided by Director of Administrative Services, Christina Windover. Presented a power point organizing the requests of the Commission regarding amenities for the parks. This also includes prices.

- a. Ping Pong Table – Can be bolted to the ground. What would the slab cost and what size? Does not include any equipment such as paddles or balls. Quote on concrete table and net. What can the table as it is shown handle in the way of the warranty? Possibly put in the Downtown Park instead of Memorial Park. Quote on paddles and balls.
- b. Horse shoe pits – Working with RMA on this issue so no prices. This would vary depending on the type of equipment. Plastic or metal horseshoes. Can purchase a cover to protect people from the poles and keep animals out. RMA indicated signage is a must, you are using at your own risk. Get basic pricing on horseshoe pits, PW would construct would just need to purchase material. Reach out to Clovis to see how they handled horseshoe pits. Include a rake as part of the rental.
- c. Digger apparatus – Public Works can install item after purchase.
- d. Volleyball Get quotes on package with metal poles and net. See if PW has metal poles at the yard to use for volleyball.
- e. Dual swing – Put this item off for another year.
- f. BBQ Grills – Needs to be repaired or removed, light pole does not work. Remove the sink and add an additional grate. Repair the light. Look at both options removal and repair. Shop class at the High School could fabricate the grill, we may have to purchase the materials
- g. Splash Pad – discussion regarding possible location and private donor for this feature.
- h. Michelle stated there was a request for Pickle Ball courts at the last Council meeting. Possibly utilize the poles for the volleyball court for this also. Quote for this net.
- i. Youth Commission has 13-14 kids will be activated shortly, ran these ideas by them and they were all very excited about the prospect of activities available on the weekend.
- j. The Skate park committee is currently working on additional funding.

COMMUNITY SERVICES COMMISSION
REGULAR MEETING
MARCH 27, 2017

Skatepark Subcommittee report on request from City Council for a completed plan at Athwal Park. – Commissioner Bratton stated that after looking at the Parks Master Plan there is nothing specific to Athwal Park. The City Council approved the funds for the skate park contingent on a plan being laid out for the entire park. The Commission will work on creating a list of equipment or amenities that they would like to see in the parks. The Subcommittee will meet regarding the next steps needed and other funding options. Another option for fund raising is the sale of decorative bricks to place around the skate park.

Parks Master Plan – Discussion only

The Community Services Commission would like to present to the Planning Commission their ideas for parks. In other discussion:

- Look at options to add language for requirements to add more park acreage to future subdivisions.
- Who would initiate a change to the Parks Master Plan
- What would the cost be for this change

Annual Pancake Breakfast at the Kingsburg Senior Center request for servers. Senior Center is meeting on Wednesday and is looking for volunteers. Anyone could volunteer for help serve at this event.

Unscheduled Matters for Commission Members -

Adjourn At 8:08 PM the Community Services Commission meeting was adjourned.

Submitted by

Mary Colby
Planning Secretary



Meeting Date: May 22, 2017
Agenda Item: 4

CITY COUNCIL MEETING STAFF REPORT

REPORT TO: Chairperson and Community Services Commission

REVIEWED BY:

REPORT FROM: Christina Windover, Director of Administrative Services

AGENDA ITEM: Purchasing Equipment for City Parks

ACTION REQUESTED: ☐ Ordinance ☐ Resolution ☐ Motion ☒ Receive/File

EXECUTIVE SUMMARY

The Community Services Commission has available funding that can be used to make improvements to the City Parks. Based on discussion from the Community Services Commission Meetings on February 27, 2017 and March 27, 2017, various outdoor recreation equipment options were identified as potential park improvements. Possible options that were identified include installation of: playground equipment, barbeque grills, horseshoe pits, volley ball and table tennis. City staff has prepared a summary of the relevant information to assist the Commission in determining the best way to utilize available funding. Staff looked at Memorial Park and Downtown Park per the Commission's request.

The Commission requested additional information on some of the options presented on March 27, 2017 in order to thoroughly examine all available options before making any recommendations to the City Council. Some of the additional input includes: costs related to a Pickle Ball Court, the feasibility of making volleyball poles in house (Public Works Department), cost for accessories that the public could potentially rent from the City, and a cement table and net for table tennis.

RECOMMENDED ACTION BY CITY COUNCIL

1. Review all relevant data regarding price, maintenance and upkeep, and safety concerns. Visit the parks to determine potential locations for equipment.

POLICY ALTERNATIVE(S)

1. The Commission could make a recommendation based upon information provided and the funds available for FY 2016/2017.

REASON FOR RECOMMENDATION/KEY METRIC

Informational only.

Type of Item:

☐ Consent

☒ Information

☐ Action

Council Action: ☐ Approved ☐ Denied ☐ No Action

FINANCIAL INFORMATION

FISCAL IMPACT:

1. Is There A Fiscal Impact? Yes
2. Is it Currently Budgeted? Yes
3. If Budgeted, Which Line? 001-2800-529.57-01

FINANCIAL SUMMARY

The funds used to purchase these items will be from the City Council budget allowance to the Commission for FY 2016/2017.

PRIOR ACTION/REVIEW

The items in this report were discussed as possible options during the February 27, 2017 & March 27, 2017 Community Services Commission meeting.

BACKGROUND INFORMATION

None.

ATTACHED INFORMATION:

1. PowerPoint presentation on park equipment options.



Park Improvements

Community Services Commission
Meeting

May 22, 2017 (Updated)

By: Christina Windover,
Director of Admin. Services

Summary

Item	Price	Suggested Location	Shipping
Volleyball	\$209/Hardware Only	Memorial Park	Varies
Concrete Table Tennis	\$4,600.00	Memorial or Downtown Park	Included
Horseshoe Pits	\$190/Hardware Only	Memorial Park	Varies
Pickelball Court	\$400 - \$5,000	Memorial Park	Varies
Playground Digger	\$878.00	Downtown Park	\$87.55
Barbeque Pit(s)	\$164-\$604	Memorial or Park/Downtown Park	Varies

Volleyball

- People play volleyball at Memorial Park by hanging nets from the light pole and tree.
- The area is not large enough (width-wise) to fit two official posts
- The grass in this area has been worn down due to the usage.
- Option 1: Allow use in this area and purchase a net for rental.

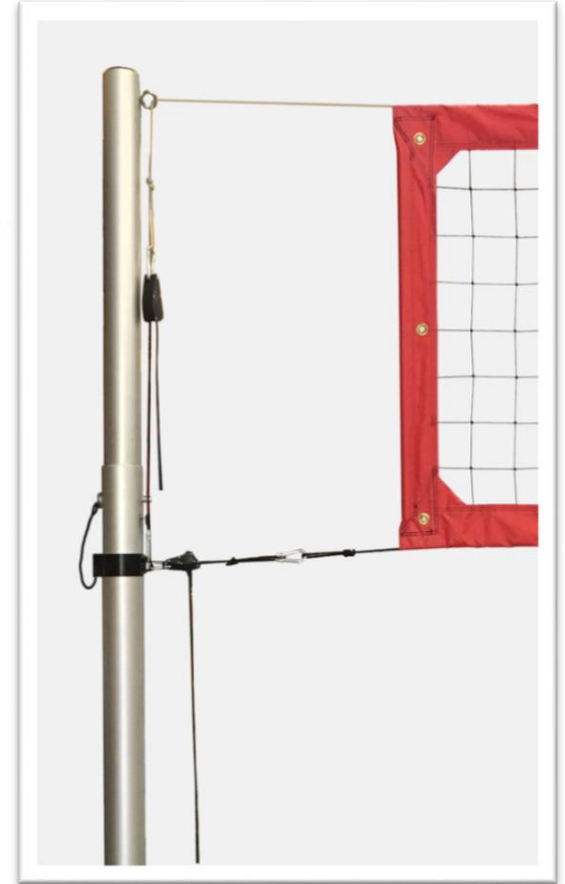
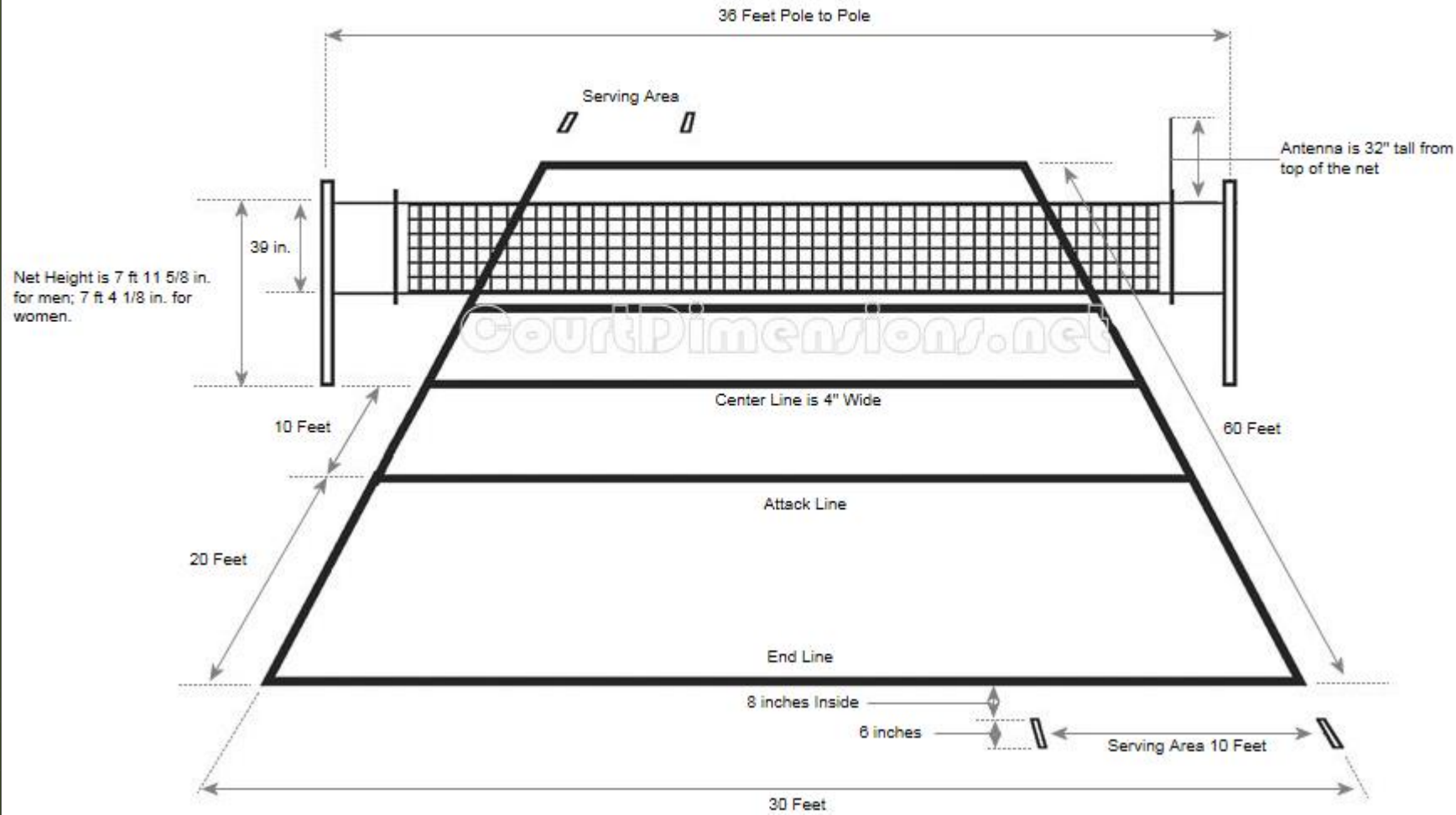


Volleyball

- Option 2: erect metal poles slightly north of where people are currently setting up their volleyball nets.
- The area is close to the playground and picnic areas.
- This area would accommodate official volleyball court size standards. The playing court (59' x 29'6").



Note: All measurements are to the outside of the lines

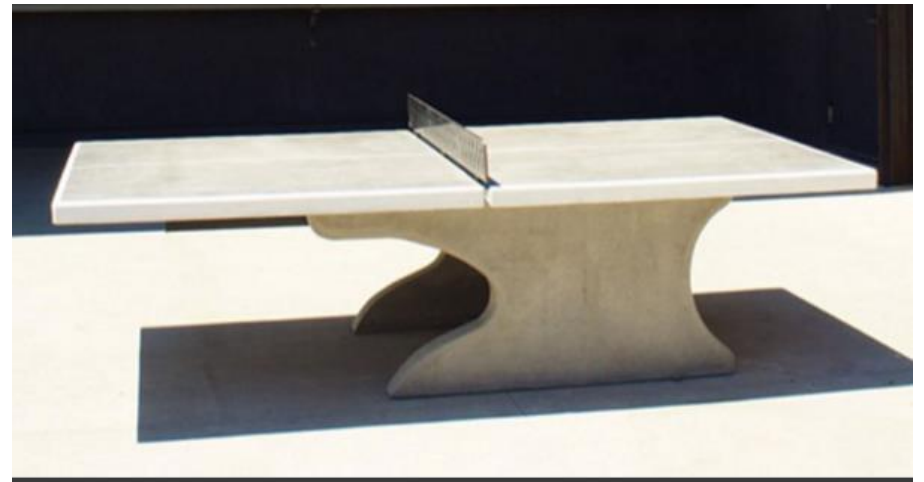


Volleyball Considerations

- Basic accessories to attach a net to the Metal poles start at \$209.
- Pole padding to increase safety \$270 + \$40 to add locks
- Outdoor netting - permanent or for rent? \$210
- Boundary lines - maintained by Public Works or for rent? \$55 for stakes
- Shipping for all items- \$98.22
- Metal Poles – \$40.00
- Quick Dry Cement - \$10.00 (0.375 cu. ft. per bag)
- Public Works Time: 1-2 hours

Table Tennis

- Location: Downtown or Memorial Park.
- Cost of table and shipping is \$4,600.00 Steel & \$4,700.00 Concrete and no sales tax applies.
- Made with anti-corrosion materials to minimize weather damage.
- Table comes with a 10 year warranty against manufacturing defects.
- Can be bolted to the ground.



Horseshoe Pits

- Price: \$190.00
- Traditional horseshoes Sets \$52.00
- Safety concerns
- Possibility of renting from city?
- Maintenance, Lids and Locks?
- Signage : \$11.00



MATERIALS AND TOOLS

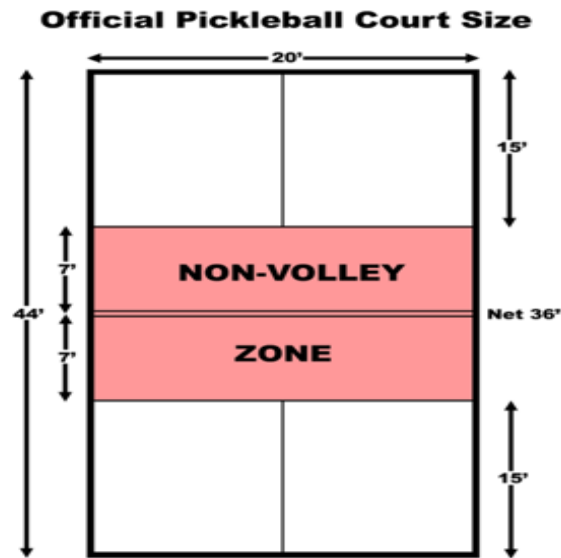
- **Box material** (e.g., 4 x 4 or 2 x 6 pressure-treated lumber)
- **Fasteners** (galvanized screws, spikes, or rebar, depending on your box material)
- **Circular saw** (or another cutting tool appropriate for your lumber)
- **Play sand** (five or six bags per box)
- **Stakes** (included with your horseshoe set; alternatively, use 1-inch diameter rebar at least 24 inches in length)
- **Sledgehammer**
- **Shovel** (optional)
- **Landscaping fabric** (optional)



Horseshoe Pit Designs



Pickle Ball Court



- **Official Size - 20'x44'**
- **Recommended Total Playing Area - 34'x64'**
- **Height (Indoor Courts) - 18'-20'**



Cost Considerations:

- On the low end, to get started with a simple home set, i.e. a portable net, 4-paddles, balls, and a roll of court tape, you'll be looking at roughly \$200-\$400
- On the high end;
 - Net/Court Tape - \$300
 - Court Resurfacing - \$3,500 - \$5,000
 - New Court Construction
 - Basic (\$10,000 - \$15,000)

Pickle Ball Court

Other Considerations:

- Noise
- Orientation
- Lighting
- Restrooms
- Fencing

Fencing

- Should be 10-feet high
- A lower 4-foot fence can be used, but you'll want to make sure to pad the top of the fence in order to prevent injuries
- Contact your local contractor for a cost estimate
- **Acoustifence** should be considered to reduce noise. A recent study by the USAPA showed that installing Acoustifence around pickleball courts reduced noise by over 50 percent. A 6'x30' roll of Acoustifence material will cost around \$750.

Playground Digger

- Location: Downtown Park
- \$878.00+\$87.55 for shipping
- Public Works would install
- Additional wood chips would be needed
- Color Options



Barbeque Grill



Existing grill needs repair or removal.

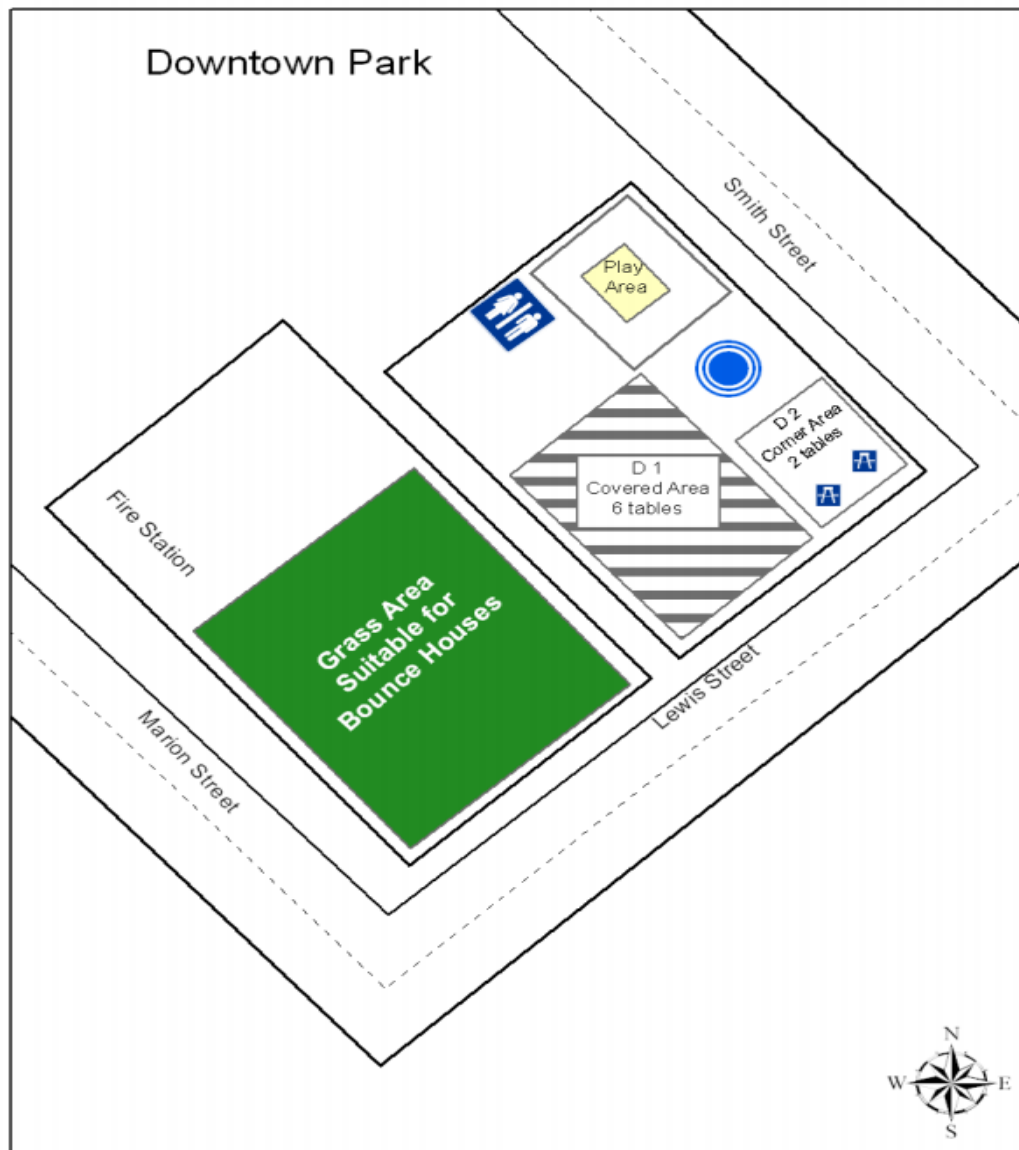
- KHS to help address the revitalization of old grills at Memorial Park.
- Possible removal of old grills
- Public Works Recommendation would be to have old ones removed

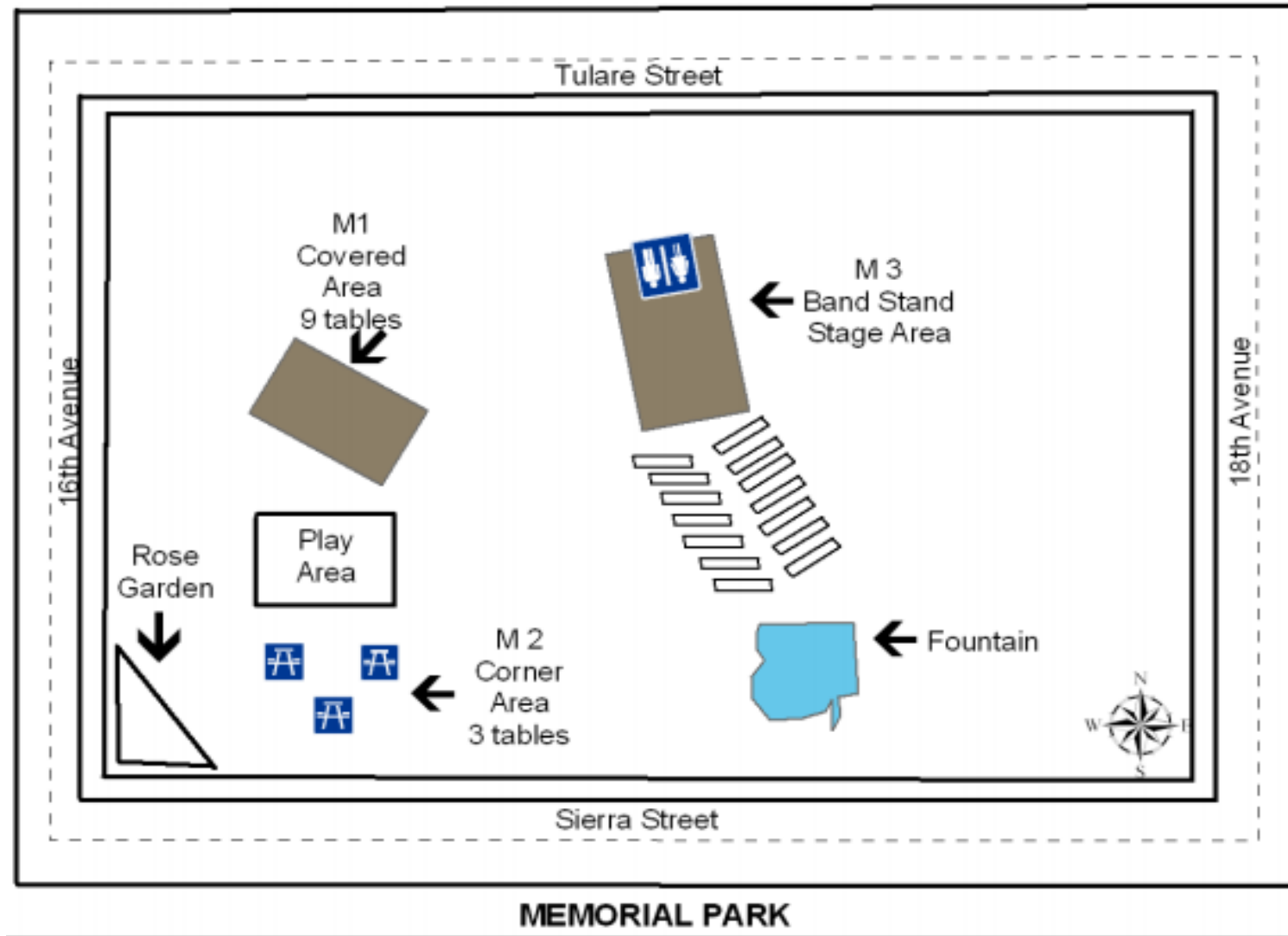
Barbeque Grills

- Large Grill (46" x 36") \$604
- Small Grill (24" x 18") \$164
- ADA Options
- Discounts for buying in bulk
- Shipping varies.



Downtown Park





Staff Recommendation

Total Funds Available: \$4,869.66

- Play Ground Digger \$965.55



- Concrete Table Tennis \$4,700.00

\$5,665.55 (-\$795.89 over budget)

*Utilize extra funds from community services department (Inter-departmental transfer of about 800.00)

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Questions?